

To whom it may concern:

Kyoto City University of Arts
 Akito Morino, Dean of Faculty of Fine Arts
 Keisho Tonami, Dean of Graduate School of Arts
 (official seal omitted)

Call for Faculty Applications

The Faculty of Fine Arts and the Graduate School of Arts will be publicly recruiting a full-time faculty member according to the following conditions. We would kindly request that you notify all concerned.

Details:

1. Areas of responsibility
 Urushi Lacquering Practice
 - (1) Faculty of Fine Arts: "Foundation of Craft: Design & Craft," "Foundation of Urushi Lacquering A · B," "Urushi Lacquering 1 · 2," "Graduation Projects," "Foundation Core Courses," and "Interdisciplinary Seminar"
 - (2) Graduate School of Arts Master's Course: "Study on Urushi Lacquering 1–4" and "Special Seminar 1–4"
 - (3) Graduate School of Arts Doctoral Course: "Guidance in Specialized Research," "Specialized Research Seminar," "General Planning and Theory Seminar," and "Study of Visual Arts Planning"

※The successful candidate may also be required to teach in the Industrial Crafts and Design field of the Doctoral Program (among others).
2. Job title and number of positions
 One Full-time Associate Professor or Lecturer. This position is open only for female candidates.
3. Application requirements
 - (1) Broad knowledge of urushi lacquer art, with distinguished achievements in creative activities, particularly in works employing decorative techniques of Urushi
 - (2) Willingness to take on university management responsibilities in addition to research and education
 - (3) Japanese language proficiency sufficient to engage in educational guidance and in university management
 - (4) Willingness to promote diversity
 - (5) Willingness to reside in a commuting area of the University
4. Documents to be submitted
 - (1) List of submissions
 - (2) Resume including the Awards and Penalties section. Seals and photographs are not required.
 The Awards and Penalties section of the resume should include information not only about criminal penalties but also disciplinary actions, including any associated with sexual harassment and violence against students. State specific reasons for these disciplinary measures. Failure to provide accurate information or engaging in falsification may lead to consequences such as employment revocation or disciplinary dismissal if the candidate is discovered to have misrepresented their background.
 - (3) Confirmation of Disciplinary and Criminal History (Please download the designated form from the link below.)
<https://www.kcua.ac.jp/wp-content/uploads/0f54e12e34d9f8fa9ca5960018da0e6b.pdf>
 - (4) Certificate of graduation or completion from the applicant's final institution of learning. A copy is accepted.
 - (5) List of achievements
 - (6) Photographs of works and materials demonstrating activities from the past five years or earlier, as well as books, academic papers, and other publications (or photocopies thereof)
 - (7) A statement of teaching aspirations in urushi lacquer art at the University (approximately one A4 page, in Japanese)
 - (8) For applications from Japan, a cash-on-delivery *Yu-Pack* address label or the equivalent by other courier services, filled with the recipient's address, full name, and telephone number for returning documents

※Application materials will be returned after the screening process for applications from inside Japan but not for those from outside Japan.

※Application materials will be returned using the cash-on-delivery return label submitted under (8).
5. Selection process
 - (1) First screening (Document review)
 Screening results will be announced around mid-May 2026.
 Applicants who do not advance to the second screening will have their application materials returned together with the notification of results.
 - (2) Second screening (Interview)
 Interviews will be conducted around mid-June 2026. (Travel expenses related to the interview are the responsibility of the candidate.)
 ※Those residing outside Japan may be interviewed online. Depending on circumstances, online interviews may also be conducted for other candidates.

6. Submission deadline

No later than Tuesday, March 31, 2026 by a service that offers proof of delivery such as registered mail or courier service. Hand-delivered documents will not be accepted.

7. Scheduled start date of employment

April 1, 2027. Notice of an unofficial offer will be made in late July 2026.

8. Salary

Lecturer: Annual salary of approx. JPY 5.9 million – 6.9 million

Associate Professor: Annual salary of approx. JPY 6.8 million – 7.2 million

The amounts listed above include biannual bonuses.

Salaries will be determined based on prior work experience.

Additional allowances, such as family and commuting allowances, will be provided based on eligibility criteria.

9. Mailing address for the documents

Dean of Faculty of Fine Arts

Kyoto City University of Arts

57-1 Shimono-cho, Shimogyo-ku, Kyoto 600-8601, Japan

Please use red ink to write “Application for a faculty member: Urushi Lacquering Practice” on the front of the envelope.

If sending by airmail is difficult due to social circumstances, please reach out to the inquiry contact below.

10. Contact

Academic and Student Support Office (Fine Arts Registrar)

Tel: 075-585-2002

E-mail: fineart*kcua.ac.jp (Replace * with @.)

11. Other information

(1) The Faculty of Fine Arts and the Graduate School of Arts believe in diversity among faculty members in accordance with the principles of the Basic Act for Gender-Equal Society. We are actively hiring a female faculty member for majors that currently have a low proportion of full-time female faculty. Since we consider that this policy is applicable to this recruitment, we are limiting it to female candidates only.

Policy for Hiring Full-time Female Faculty

<https://www.kcua.ac.jp/wp-content/uploads/39f5c3131012daa328c29a997ab564c7.pdf>

(2) Documents submitted will be used only for recruitment and will not be used for other purposes.

(3) Candidates will be notified of a job offer or otherwise in writing or by e-mail.

(4) Further information is available on the University website https://www.kcua.ac.jp/?page_id=116242.