

To whom it may concern:

Kyoto City University of Arts
Akito Morino, Dean of Faculty of Fine Arts
Keisho Tonami, Dean of Graduate School of Arts
(official seal omitted)

Call for Faculty Applications

The Faculty of Fine Arts and the Graduate School of Arts will be publicly recruiting a full-time faculty member according to the following conditions. We would kindly request that you notify all concerned.

Details:

1. Areas of responsibility

Courses related to Education (including teacher training and educational practice)

- (1) Faculty of Fine Arts: “Educational Methods (including ICT),” “Curriculum Studies,” “Human Rights Education,” “Theory and Methods of Moral Education,” “Methods for Special Activities and Integrated Studies,” and “Foundations of Education”

The following subjects will be taught jointly by faculty members in charge of teacher training in art and music:

“Pre- and Post-Practicum Instruction,” “Teaching Practicum I & II,” “Seminar on Teaching Practice,” and “Field Experience in Social Care,” as well as “Foundation Core Courses,” “Interdisciplinary Seminar,” and One newly developed subject to enhance the University’s educational program

- (2) Graduate School of Arts Master’s Course: One newly developed subject to enhance the University’s educational program
- (3) Graduate School of Arts Doctoral Course: “Guidance in Specialized Research,” “Specialized Research Seminar,” “General Planning and Theory Seminar” and “Study of Visual Arts Planning”

(among others)

2. Job title and number of positions

One Full-time Associate Professor or Lecturer.

3. Application requirements

- (1) A master’s degree or higher with a specialization in education (including educational practice fields related to teacher training), a foundational understanding of educational methods, educational thought, and educational systems, and the ability to provide teacher-training guidance to students in both the art and music programs, considering the relationship between their specialized fields and education
- (2) In principle, at least three years of practical experience in school education, and the ability to design and implement educational practices that address both individual and group dimensions while recognizing diversity related to disabilities, health conditions, cultural backgrounds, learning characteristics, and related factors
- (3) In principle, at least three years of practical experience related to teacher-training programs at a university, and the ability to contribute to the stable operation of the program through integrated involvement in Teaching Practicum I and II, Pre- and Post-Practicum Instruction, the Seminar on Teaching Practice, and related courses
- (4) Ability to provide education and guidance in teacher-training programs in the fields of art and music, with an understanding of the characteristics of both faculties and the capacity to promote collaboration between them
- (5) Ability to collaborate with local communities, schools, and local governments, and to be continuously involved in the planning, coordination, and implementation of teaching practicums and other educational activities
- (6) An interest in university-wide education that crosses faculty and program boundaries, and a willingness to participate actively in educational and research activities
- (7) Willingness to take on university management responsibilities in addition to research and education
- (8) Japanese language proficiency sufficient to engage in educational guidance and in university management
- (9) Willingness to promote diversity
- (10) Willingness to reside in a commuting area of the University

4. Documents to be submitted

- (1) List of submissions
- (2) Resume and the List of Educational and Research Achievements

Please submit “07-1 (Form No. 4) Resume” and “07-2-2 (Form No. 4) List of Educational and Research Achievements – Elementary, Junior High, Senior High, and Special Needs Education” as specified in the application forms for teacher-training program accreditation by the Ministry of Education, Culture, Sports, Science and Technology. The forms can be downloaded from the links below.

(Form No. 4) Resume

<https://www.kcua.ac.jp/wp-content/uploads/5408a1b71e07e26995acce3f2ec556e.docx>

(Form No. 4) List of Educational and Research Achievements – Elementary, Junior High, Senior High, and Special Needs Education

<https://www.kcua.ac.jp/wp-content/uploads/eac307b0b57d7e76acb9d3be599fbb8d.docx>

Example

<https://www.kcua.ac.jp/wp-content/uploads/dfd9407f244723c13844bf7e8bb8c3fc.pdf>

The Awards and Penalties section of the resume should include information not only about criminal penalties but also disciplinary actions, including any associated with sexual harassment and violence against students. State specific reasons for these disciplinary measures. Failure to provide accurate information or engaging in falsification may lead to consequences such as employment revocation or disciplinary dismissal if the candidate is discovered to have misrepresented their background.

- (3) Confirmation of Disciplinary and Criminal History (Please download the designated form from the link below.)
<https://www.kcua.ac.jp/wp-content/uploads/0f54e12e34d9f8fa9ca5960018da0e6b.pdf>
- (4) Certificate of graduation or completion from the candidate's final institution of learning. A copy is accepted.
- (5) Books, academic papers, reports, and other publications (or photocopies thereof) from the past five years or earlier
- (6) A statement of the applicant's aspirations for education and research in education (educational practice fields including teacher training) at the University (approximately one A4 page in Japanese)
- (7) For applications from Japan, a cash-on-delivery *Yu-Pack* address label or the equivalent by other courier services, filled with the recipient's address, full name, and telephone number for returning documents

※Application materials will be returned after the screening process for applications from inside Japan but not for those from outside Japan.

※Application materials will be returned using the cash-on-delivery return label submitted under (7).

5. Selection process

(1) First screening (Document review)

Screening results will be announced around early June 2026.

Applicants who do not advance to the second screening will have their application materials returned together with the notification of results.

(2) Second screening (Interview)

Interviews will be held between mid-June and early July 2026. (Travel expenses related to the interview are the responsibility of the candidate.)

※Those residing outside Japan may be interviewed online. Depending on circumstances, online interviews may also be conducted for other candidates.

6. Submission deadline

No later than Friday, May 15, 2026 by a service that offers proof of delivery such as registered mail or courier service. Hand-delivered documents will not be accepted.

7. Scheduled start date of employment

April 1, 2027 Notice of an unofficial offer will be made in late August 2026.

8. Salary

Lecturer: Annual salary of approx. JPY 5.9 million – 6.9 million

Associate Professor: Annual salary of approx. JPY 6.8 million – 7.2 million

The amounts listed above include biannual bonuses.

Salaries will be determined based on prior work experience.

Additional allowances, such as family and commuting allowances, will be provided based on eligibility criteria.

9. Mailing address for the documents

Dean of Faculty of Fine Arts

Kyoto City University of Arts

57-1 Shimono-cho, Shimogyo-ku, Kyoto 600-8601, Japan

Please use red ink to write "Application for a faculty member: General Education" on the front of the envelope.

If sending by airmail is difficult due to social circumstances, please reach out to the inquiry contact below.

10. Contact

Academic and Student Support Office (Fine Arts Registrar)

Tel: 075-585-2002

E-mail: fineart*kcua.ac.jp (Replace * with @.)

11. Other information

(1) Documents submitted will be used only for recruitment and will not be used for other purposes.

(2) Candidates will be notified of a job offer or otherwise in writing or by e-mail.

(3) Further information is available on the University website https://www.kcua.ac.jp/?page_id=116242.