

September 18, 2020

To whom it may concern:

Kyoto City University of Arts
Toru Koyamada, Dean of Faculty of Fine Arts
Natsuki Kurimoto, Dean of Graduate School of Arts
(official seal omitted)

Call for Faculty Applications

The Faculty of Fine Arts and the Graduate School of Arts will be publicly recruiting a faculty member according to the following conditions. We would kindly request that you notify all concerned.

Details:

1. Areas of responsibility

Environmental Design

- (1) Faculty of Fine Arts: “Foundation of Design 1, 2,” “Environmental Design,” “Foundation Core Courses,” and “Interdisciplinary Seminar”
- (2) Graduate School of Arts Master’s Course: “Study on Environmental Design 1-4” and “Special Seminar 1-4”
- (3) Graduate School of Arts Doctoral Course: “Guidance in Specialized Research,” “Specialized Research Seminar (Concept and Media Planning),” “General Planning and Theory Seminar,” and “Study of Visual Arts Planning”
(among others)

2. Job title and number of positions

One Full-time Associate Professor or Lecturer.

3. Application requirements

- (1) Practical experience in design research for social implementation (regardless of your research subject, such as fashion, graphics, product design, UI/UX, interior design, and architecture).
- (2) Experience of being involved in international design projects.
- (3) Willingness to take on university management responsibilities in addition to research and education.
- (4) Japanese language proficiency to engage in educational guidance and in university management.
- (5) Willingness to promote diversity.
- (6) Willingness to reside in a commuting area of the University.

4. Documents to be submitted

- (1) List of submissions.
- (2) Resume. Seals and photographs are not required.
- (3) Certificate of graduation or completion from the candidate’s final institution of learning. A copy is accepted.
- (4) List of achievements.
- (5) Record of works created over the past five years or more, as well as books, papers, etc. written by the candidate, or copies thereof.
- (6) Statement to describe the candidate’s aspirations for education and research in Environmental Design at our university (one A4 sheet in Japanese).
- (7) For applications from Japan, a cash-on-delivery *Yu-Pack* address label or the equivalent by other courier services, filled with the recipient’s address, full name, and telephone number for returning documents.
Documents submitted will be returned after the screening process for applications from inside Japan but not for those from outside Japan.

5. Interview

We will interview candidates who have passed the initial screening based on the documents submitted. The University does not reimburse candidates for their travel, accommodation and other expenses.

Depending on the situation, interviews may be carried out over the Internet.

Candidates residing outside Japan will be interviewed over the Internet.

6. Submission deadline

No later than Thursday, December 10, 2020 by a service that offers proof of delivery such as registered mail or courier service. Hand-delivered documents will not be accepted.

7. Scheduled start date of employment

October 1, 2021. Notice of an unofficial offer will be made in late March, 2021.

8. Mailing address for the documents

Dean of Faculty of Fine Arts

Kyoto City University of Arts

13-6 Kutsukake-cho, Oe, Nishikyo-ku, Kyoto 610-1197, Japan

Please use red ink to write “Application for a faculty member: Environmental Design” on the front of the envelope.

If it is difficult to send international mail or the equivalent due to the impact of the novel Coronavirus, please contact below.

9. Contact

Academic and Student Support Office (Fine Arts Registrar)

Tel: 075-334-2220 E-mail: fineart*kcua.ac.jp Replace * with @.

10. Other information

(1) The Faculty of Fine Arts and the Graduate School of Arts believe in diversity among faculty members in accordance with the principles of the Basic Act for Gender-Equal Society. We are actively hiring a female faculty member for majors that currently have a low proportion of full-time female faculty. Since we consider that this policy is applicable to this recruitment, females will be prioritized when we have candidates with comparably high-level achievements.

Policy for Hiring Full-time Female Faculty

<https://www.kcua.ac.jp/wp-content/uploads/39f5c3131012daa328c29a997ab564c7.pdf>

(2) Documents submitted will be used only for recruitment and will not be used for other purposes.

(3) Candidates will be notified of a job offer or otherwise in writing or by e-mail.

(4) Further information is available on the University website <http://www.kcua.ac.jp>.