

To whom it may concern:

Kyoto City University of Arts  
Toru Koyamada, Dean of Faculty of Fine Arts  
Keisho Tonami, Dean of Graduate School of Arts  
(official seal omitted)

### Call for Faculty Applications

The Faculty of Fine Arts and the Graduate School of Arts will be publicly recruiting a faculty member according to the following conditions. We would kindly request that you notify all concerned.

#### Details:

1. Areas of responsibility

Ceramics

- (1) Faculty of Fine Arts: “Foundation of Craft:Design & Craft,” “Foundation of Ceramics A, B,” “Ceramics 1-3,” “Foundation Core Courses,” and “Interdisciplinary Seminar”
- (2) Graduate School of Arts Master’s Course: “Study on Ceramics 1-4,”and “Special Seminar 1-4”
- (3) Graduate School of Arts Doctoral Course: “Guidance in Specialized Research,” “Specialized Research Seminar (Ceramics),” “General Planning and Theory Seminar,” and “Study of Visual Arts Planning”  
(among others)

2. Job title and number of positions

One Full-time Associate Professor or Lecturer.

3. Application requirements

- (1) Outstanding achievement, broadmindedness, and expertise in ceramics, and the ability to conduct research and provide education while considering and practicing new values of ceramics.
- (2) The ability to teach the basics of ceramics, conduct research and provide education logically with a focus on the theory of formative design, including form and color.
- (3) The ability to conduct research and provide education in collaboration with other majors within the University and other institutions in Japan and abroad.
- (4) Willingness to take on university management responsibilities in addition to research and education.
- (5) Japanese language proficiency to engage in educational guidance and in university management.
- (6) Willingness to promote diversity.
- (7) Willingness to reside in a commuting area of the University.

4. Documents to be submitted

- (1) List of submissions.
- (2) Resume. Seals and photographs are not required.
- (3) Certificate of graduation or completion from the candidate’s final institution of learning. A copy is accepted.
- (4) List of achievements.
- (5) Materials to demonstrate activities such as portfolios and copies of books or papers written by the candidate.  
Please specify five major works produced by the candidate that demonstrate a high level of expertise in terms of techniques and logic.
- (6) Document explaining the process of creating one of the major works specified in (5), from conception to completion (about two A4 pages in Japanese).
- (7) Statement of the candidate’s aspirations for ceramics education at the University based on application requirements (1), (2), and (3) (about one A4 page in Japanese).
- (8) For applications from Japan, a cash-on-delivery *Yu-Pack* address label or the equivalent by other courier services, filled with the recipient’s address, full name, and telephone number for returning documents.  
Documents submitted will be returned after the screening process for applications from inside Japan but not for those from outside Japan.

5. Interview

We will interview candidates who have passed the initial screening based on the documents submitted. The University does not reimburse candidates for their travel, accommodation and other expenses.

Depending on the situation, interviews may be carried out over the Internet.

Candidates residing outside Japan will be interviewed over the Internet.

6. Submission deadline

No later than Thursday, November 17, 2022 by a service that offers proof of delivery such as registered mail or courier service. Hand-delivered documents will not be accepted.

7. Scheduled start date of employment

April 1, 2024. Notice of an unofficial offer will be made in mid-March, 2023.

8. Mailing address for the documents

Dean of Faculty of Fine Arts

Kyoto City University of Arts

13-6 Kutsukake-cho, Oe, Nishikyo-ku, Kyoto 610-1197, Japan

Please use red ink to write “Application for a faculty member: Ceramics” on the front of the envelope.

If it is difficult to send international mail or the equivalent due to the impact of the novel Coronavirus, please contact below.

9. Contact

Academic and Student Support Office (Fine Arts Registrar)

Tel: 075-334-2220 E-mail: fineart\*kcua.ac.jp Replace \* with @.

10. Other information

- (1) The Faculty and Graduate School believe that it is necessary to ensure diversity among faculty members in accordance with the principles of the Basic Act for Gender-Equal Society. Therefore, we hire faculty members in line with our “Policy for the hiring of female faculty members in the recruitment of full-time faculty members” (see: <https://www.kcua.ac.jp/wp-content/uploads/39f5c3131012daa328c29a997ab564c7.pdf>).

The job is open to any suitably qualified person regardless of gender. We do not take the candidate’s gender into consideration in the process of checking and assessing them. However, we will hire a female if candidates are evaluated as comparable in assessments.

- (2) Documents submitted will be used only for recruitment and will not be used for other purposes.

- (3) Candidates will be notified of a job offer or otherwise in writing or by e-mail.

- (4) Further information is available on the University website [https://www.kcua.ac.jp/?page\\_id=116242](https://www.kcua.ac.jp/?page_id=116242)