

To whom it may concern:

Kyoto City University of Arts  
Toru Koyamada, Dean of Faculty of Fine Arts  
Keisho Tonami, Dean of Graduate School of Arts  
(official seal omitted)

### Call for Faculty Applications

The Faculty of Fine Arts and the Graduate School of Arts is recruiting a full-time faculty member according to the following conditions. We would kindly request that you notify all concerned.

#### Details:

1. Areas of responsibility

Ceramics

- (1) Faculty of Fine Arts: "Foundation of Craft: Design & Craft," "Foundation of Ceramics A, B," "Ceramics 1-3," "Foundation Core Courses," and "Interdisciplinary Seminar"
- (2) Graduate School of Arts Master's Course: "Study on Ceramics 1-4," and "Special Seminar 1-4"
- (3) Graduate School of Arts Doctoral Course: "Guidance in Specialized Research," "Specialized Research Seminar (Ceramics)," "General Planning and Theory Seminar," and "Study of Visual Arts Planning"  
(among others)

2. Job title and number of positions

One Full-time Associate Professor or Lecturer. This position is open only for female candidates.

3. Application requirements

- (1) Specialist knowledge about ceramics and the ability to research and provide education to logically consider, create and practice a new value of ceramics from a multidimensional perspective
- (2) Outstanding achievements in artistic activities, not limited to exhibiting works of art, in the context of materials, techniques, history and other aspects related to ceramics
- (3) The ability to conduct research and provide education in collaboration with other majors within the University and other institutions in Japan and abroad
- (4) Japanese language proficiency to engage in educational guidance and in university management
- (5) Willingness to take on university management responsibilities in addition to research and education
- (6) Willingness to promote diversity
- (7) Willingness to reside in a commuting area of the University

4. Documents to be submitted

- (1) List of submissions
- (2) Resume. Seals and photographs are not required.
- (3) Final academic certificate, namely a graduation certificate, completion certificate, all-but-dissertation (ABD) certificate or degree certificate. A copy is accepted.
- (4) List of achievements
- (5) Materials to demonstrate activities such as portfolios and copies of books or papers written by the candidate (from the past five years or before)
- (6) Document in relation to (2) of the application requirements, outlining the creative process from conception to completion of a work (about two A4 pages in Japanese)
- (7) Statement of the candidate's aspirations for ceramics education at the University based on application requirements (1), (2), and (3) (about two A4 page in Japanese)
- (8) For applications from Japan, a cash-on-delivery *Yu-Pack* address label or the equivalent by other courier services, filled with the recipient's address, full name, and telephone number for returning documents  
Documents submitted will be returned after the screening process for applications from inside Japan but not for those from outside Japan.

5. Interview

We will interview candidates who have passed the initial screening based on the documents submitted. The University does not reimburse candidates for their travel, accommodation and other expenses.

Depending on the situation, interviews may be carried out over the Internet.

Candidates residing outside Japan will be interviewed over the Internet.

6. Submission deadline

No later than Thursday, June 1, 2023 by a service that offers proof of delivery such as registered mail or courier service. Hand-delivered documents will not be accepted.

7. Scheduled start date of employment

April 1, 2024. Notice of an unofficial offer will be made in mid-August, 2023

8. Mailing address for the documents  
Dean of Faculty of Fine Arts  
Kyoto City University of Arts  
13-6 Kutsukake-cho, Oe, Nishikyo-ku, Kyoto 610-1197, Japan  
Please use red ink to write “Application for a faculty member: Ceramics” on the front of the envelope.  
If it is difficult to send international mail or the equivalent due to the impact of the novel Coronavirus, please contact below.
9. Contact  
Academic and Student Support Office (Fine Arts Registrar)  
Tel: 075-334-2220  
E-mail: fineart\*kcua.ac.jp (Replace \* with @.)
10. Other information
  - (1) The Faculty of Fine Arts and the Graduate School of Arts believe in diversity among faculty members in accordance with the principles of the Basic Act for Gender-Equal Society. We are actively hiring a female faculty member for majors that currently have a low proportion of full-time female faculty. Since we consider that this policy is applicable to this recruitment, we are limiting it to female candidates only.  
Policy for Hiring Full-time Female Faculty  
<https://www.kcua.ac.jp/wp-content/uploads/39f5c3131012daa328c29a997ab564c7.pdf>
  - (2) Documents submitted will be used only for recruitment and will not be used for other purposes.
  - (3) Candidates will be notified of a job offer or otherwise in writing or by e-mail.
  - (4) Further information is available on the University website [https://www.kcua.ac.jp/?page\\_id=116242](https://www.kcua.ac.jp/?page_id=116242)